



# लोक परिसम्पत्ति प्रबंधन विभाग

( कार्यकारी निकाय-मध्यप्रदेश सड़क विकास निगम लि. )

45-ए, अरेरा हिल्स, भोपाल-462011

☎ : ( ऑफिस ) 0755-2597290/2765205

ईमेल : info-pamd@mp.gov.in, वेबसाइट : www.pam.mp.gov.in

क्र. 939/MPRDC/स्था/लोपप्रवि/225/21


भोपाल, दिनांक 17/02/2021

:: वास्तुविद/योजनाकर्ता परामर्शदाताओं की सेवाएं प्राप्त करने हेतु विज्ञप्ति ::

लोक परिसम्पत्ति प्रबंधन विभाग की कार्यकारी एजेन्सी म.प्र. सड़क विकास निगम द्वारा विभिन्न जिलों में परिसम्पत्तियों के निर्वर्तन कार्य हेतु वास्तुविद / योजनाकर्ता परामर्शदाताओं की सेवाएं प्राप्त करने हेतु नीचे तालिका में दर्शाए गए अनुसार योग्यता एवं अनुभव रखने वाले इच्छुक उम्मीदवारों से आवेदन पत्र आमंत्रित किए जाते हैं :-

स.क्र.	पदनाम	पद संख्या	योग्यता / अनुभव / कार्य	पारिश्रमिक
1	वास्तुविद / योजनाकर्ता परामर्शदाता	04 (01 भोपाल, 01 इन्दौर, 01 ग्वालियर, 01 जबलपुर )	<ul style="list-style-type: none"><li>मान्यता प्राप्त महाविद्यालय/ विश्वविद्यालय से बी.आर्क. एवं मास्टर ऑफ प्लानिंग की उपाधि</li><li>भू-उपयोग की समीक्षा करना। परिसम्पत्ति एवं उसके आसपास उपलब्ध संसाधनों को जानने हेतु स्थल निरीक्षण। प्रत्येक परिसम्पत्ति के आधारभूत दस्तावेज तैयार करना। भूमि मानचित्र / योजना तैयार करना एवं समीक्षा करना।</li><li>डिजाइन/कॉन्सेप्ट ड्राइंग एवं भू-योजनाकर्ता के रूप में न्यूनतम 7 वर्ष का अनुभव। इन्फ्रास्ट्रक्चर डिजाइन प्लानिंग/सुपरविजन/प्रोजेक्ट समीक्षा का अनुभव।</li><li>न्यूनतम 2 हेक्टेयर और उससे अधिक के भूखण्ड पर परियोजनाओं के विकास का कम से कम 5 परियोजनाओं का अनुभव।</li></ul>	परिसम्पत्तियों के क्षेत्रफल के मान से प्रत्येक कार्य के आधार पर पारिश्रमिक तय किया जावेगा।

- नियुक्ति स्थल के अतिरिक्त बाह्य जिलों के कार्य निष्पादन भ्रमण हेतु उपरोक्त पारिश्रमिक के अतिरिक्त शासकीय नियमानुसार यात्रा भत्ता प्रदाय किया जावेगा। इसके अतिरिक्त किसी भी प्रकार का कोई भत्ता या अन्य कोई भी राशि का भुगतान नहीं किया जावेगा।
- उपरोक्त पद हेतु प्रारंभिक तौर पर वास्तुविद / योजनाकर्ता परामर्शदाता को एक वर्ष के लिए सूचीबद्ध किया जावेगा तथा आवश्यकता होने पर आगामी वर्ष हेतु सेवाएं बढ़ायी जा सकेंगी।
- आवेदन, प्रबंध संचालक म.प्र. सड़क विकास निगम, 45 - A, अरेरा हिल्स, भोपाल के नाम पर पूरी जानकारी एवं प्रमाण पत्रों की स्व-प्रमाणित छायाप्रति सहित, दिनांक 11.03.2021 को कार्यालयीन समय सायं 5:30 बजे तक पहुंच जाना चाहिए। निर्धारित तिथि के उपरांत प्राप्त आवेदनों पर विचार नहीं किया जावेगा।
- निगम को किसी भी/ सभी आवेदनों को अमान्य करने का अधिकार होगा।
- आवेदन पत्र का प्रारूप एवं अन्य जानकारी विभाग की वेबसाइट [www.mprdc.gov.in/www.pam.mp.gov.in](http://www.mprdc.gov.in/www.pam.mp.gov.in) पर उपलब्ध है।
- अभ्यर्थी का चयन पूर्ण रूप से साक्षात्कार के आधार पर होगा।

  
मुख्य महाप्रबंधक (प्रशा.)



**लोक परिसम्पत्ति प्रबंधन विभाग**  
( कार्यकारी निकाय-मध्यप्रदेश सड़क विकास निगम लि. )

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No. १५०.../MPRDC/...../PAM/HR/21

Bhopal, Date: 17/02/2021

**(RULE BOOK)**

**Empanelment of Architect/Planning Advisor for Public Assets Management Department (PAM) Executive Agency MPRDC**

As per the Gazette notification no. F-1-03-2020-एक(1) dated 26.09.2020, a new department i.e. Public Management Assets Department has been formed and MP Road Development Corporation Ltd. has been deputed as the executing agency.

Madhya Pradesh Road Development Corporation Ltd. a company incorporated under the company act 1956 and having it's registered office at Bhopal has been notified as State Highway Authority by Govt. of Madhya Pradesh with the prime responsibility of developing entire network of State Highways. The Corporation has been pioneer in the field of road sector development through Public Private Partnership in the country.

1. To meet the man power requirement of PAM/MPRDC intends to Empanelment of Architect/Planner for following post. The empanelment will be initially for One year which can be extended, based upon **satisfactory performance and mutual consent as per requirements of the PAM/MPRDC.**

**2. QUALIFICATION CRITERIA: -**

The Minimum Qualification criteria as well as remuneration for the above *engagements* shall be as under : -

Sn.	Name of Post	No. of Post (Category wise)	Qualification/ Experience/Scope of Work	Remuneration for contract
1	Architect / Planning Advisor	04 (01 Bhopal, 01 Indore, 01 Gwalior and 01 Jabalpur)	<ul style="list-style-type: none"><li>➤ B. Arch and Master in Planning from reputed College/University.</li><li>➤ Review the land use. Conduct field visits in order to understand the land and the resources around it. Preparation of concept layout drawing/plans for land &amp; Review the plans.</li><li>➤ 7 years post qualification experience in the field of design/concept drawing and planning of land. Experience in design/planning/supervision/project appraisal of infrastructure.</li><li>➤ Should have experience of development of projects on land patch of minimum 2 hectare and above at least 5 projects.</li></ul>	The remuneration will be decided as per the area and work of the assets.

3. **LAST DATE:-** Application in the required format along with requisite copies of certificates in support of age, qualification, experience should be submitted on MPRDC office, 45-A, Arera Hills, Bhopal up to **11/03/2021.**

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#### 4. SELECTION PROCEDURE: -

- a) The ~~total~~ applications received from all the candidates shall be screened.
- b) For the various post as mentioned above, all the applicants may be called for interview. If the number of applications are too high, then the short listing will be done according to the higher technical qualification and larger work experience.
- c) **Short listed candidates shall have to appear for interview.**
- d) The list of short listed candidates along with the date of interview shall be displayed on the PAM/MPRDC's website [www.pam.mp.gov.in/](http://www.pam.mp.gov.in/) [www.mprdc.gov.in](http://www.mprdc.gov.in) and will also be communicated through email on the address provided by the candidate.
- e) **The empanelment will be made purely on the basis of interview.**
- f) Based on the above said criteria, the candidate shall be selected for **empanelment** to the designated posts. The result or the list of selected candidates will be displayed on the websites of [www.pam.mp.gov.in/](http://www.pam.mp.gov.in/) [www.mprdc.gov.in](http://www.mprdc.gov.in). The finally selected candidates will also be informed through email including the time period within which the candidate will have to appear at the HQ of MPRDC for the contract agreement.

#### 5. AGE LIMIT:-

- i. As per the order of Finance Department no. F-11-10/2012/नियम / चार Bhopal, dated: 06/10/2012

#### 6. DOCUMENTS TO BE FURNISHED AT THE TIME OF INTERVIEW

The candidates short listed for interview shall be permitted to appear for interview only after the verification of the following original certificates/documents about their eligibility:

- 6.1 Higher Secondary or High School Examination certificate in support of date of birth
- 6.2 Certificate of Degree/PG Degree, Mark sheet, from a recognized university.
- 6.3 Work experience certificate.
- 6.4 Photo identity card (Aadhar Card and Voter ID) will be required for identity.

7. PAM/MPRDC reserves the right to increase or decrease the positions (post) advertised and to fill / not fill them from the merit/waiting list. **PAM/MPRDC reserves the right not to declare any waiting list.**

#### 8. TENURE OF CONTRACT: -

Initially for One year & which can be extended, based upon satisfactory performance and mutual consent as per requirements of the PAM/MPRDC.

9. **IMPORTANT DATES:-**

Details	Dates
Date of release of advertisement for the news paper	18.02.2021
Last date for submission of application	11.03.2021
Tentative date of publishing list of short listed candidates	18.03.2021
Date of interview	22.03.2021
Publishing of Selected Candidates list	27.03.2021

**Note:- The above dates may vary, website be checked for any amendments made.**

**10. GENERAL INSTRUCTIONS: -**

- 10.1 The Candidate should be an Indian National.
- 10.2 Candidates serving in Government/semi government/public sector/Private Sector should submit NOC from the employer at the time of joining, failing which the candidate's selection be null & void.
- 10.3 Any dispute arising out of the selection process shall be dealt within the jurisdiction of PAM/MPRDC, Head Quarter i.e. Bhopal.
- 10.4 The candidates must possess sound health.
- 10.5 Candidate applying for the post should fill in the address and mobile number correctly. Candidates should check their mail and sms regularly for future correspondence like result etc. of candidates.
- 10.6 The list of selected/candidates would be uploaded/conveyed on PAM/MPRDC website and through E-mail and offer letter for successful candidates would be sent through speed post/registered AD. PAM/MPRDC would not be responsible for not receiving the same in time due to postal delay/mistake
- 10.7 The candidates must produce original documents/certificates at the time of interview in support of their qualification and experience for verification.
- 10.8 **The vacancy is tentative and may change at a later date according to the need of the PAM/MPRDC. PAM/MPRDC reserves the right to fill or not to fill any of the positions and also to increase or decrease the positions.**
- 10.9 The candidate shall be required to work anywhere in the jurisdiction of PAM/MPRDC.
- 10.10 The engagement letter for candidates will be issued on the basis of interview.
- 10.11 The successful candidate is required to execute contract agreement with PAM/MPRDC.
- 10.12 The candidates who have a third child born on or after 26.01.2001 are not eligible to apply unless twins are born after first child.
- 10.13 If any of the information given by the candidate is found incorrect, her candidature will be cancelled at any stage of selection and appointment.
- 10.14 **The candidates are required to ensure that no criminal case/enquiry is pending against them & their services have not been terminated on ground of financial/criminal liability. Services of employee, should not have been terminated or they should not have been compulsory retired from services. An affidavit in the matter should be submitted by the candidate at the time of interview.**

**Note:-**For all future queries, if any may send mail to [info-pamd@mp.gov.in](mailto:info-pamd@mp.gov.in) or call GM (PAM) on 0755-2597213 or MA (PAM) on 0755-2597229.

  
Chief General Manager  
MPRDC, Bhopal



# Public Assets Management Deptt.

Executive Agency: M.P. Road Development Corporation Ltd.

45-A, Arera Hills, Bhopal (MP) 462011

☎0755-2597290/2765205 Email: info-pamd@mp.gov.in Web: www.pam.mp.gov.in

## Empanelment of Architect/Planning Advisor for Public Assets Management Department (PAM) (Executive Agency MPRDC)

For Office Use Only	
REG.No	REG.DATE:

(Duly filled application may be sent through ordinary post only at prescribed address)

Please read the terms and conditions carefully and fill the -Application Form in Capital Letters in Black Ball Point Pen only.

The Candidate should be an Indian National.

POST APPLIED FOR	WRITE: (Post Name)
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**1. CANDIDATE'S NAME** (please keep one box blank between first name, middle name & surname)

(FIRST NAME)	(MIDDLE NAME)	(LAST NAME)
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**2. FATHER'S NAME**

(FIRST NAME)	(MIDDLE NAME)	(LAST NAME)
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**3. GENDER** (Tick in box - MALE / FEMALE) : MALE  FEMALE

**4. MARITAL STATUS** SINGLE  MARRIED  WIDOW  DIVORCEE   
(TICK ✓ ONE OF THE BOXES)

**5. CATEGORY APPLYING IN** Please ( ) tick one Box: UR  ST  SC  OBC

**6. DOMICILE OF M.P.:**

**7. DATE OF BIRTH:**        
Day Month Year

**8. ADDRESS FOR COMMUNICATON (IN CAPITAL LETTERS)**

Name :
F/H Name :
Address :
:
City/Town/Village:                      Distt:
State :                      Pin Code : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Please affix one recent  
Photograph with  
attestation

**9. CONTACT DETAILS**

STD Code : \_\_\_\_\_ Ph. No \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email ID \_\_\_\_\_ Signature of Candidate

**10. CANDIDATE'S PERMANENT ADDRESS:**

SAME AS ABOVE

Name : \_\_\_\_\_

F/H Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

City/Town/Village: \_\_\_\_\_ Distt: \_\_\_\_\_

State : \_\_\_\_\_ Pin Code :

**11. STATUS OF ACADEMIC QUALIFICATION**

Name of Examination passed (from 12th onwards)	Course	Year of Passing	Total Maximum Marks of the course	Total Marks obtained in all group/ years by the candidate	%age of Aggregate marks/ Grade obtained in final year/ final Examination	Institute / university
12th / intermediate, pre-university						
GRADUATION						
POST GRADUATION						
Other						

**12. EXPERIENCE DETAILS (Please indicate post qualification experience only):**

POST	NAME OF ORGANIZATION	Nature of duties	Period	Salary (Rs. Per Month)

**Note:-** Please enclose self certified qualification certificate, experience certificate, Proof of DOB, Identity Proof alongwith online application.

## DECLARATION

I hereby declare that the above particulars are true in every respect and nothing has been concealed or withheld by me. If any information furnished above is found false at any time, my candidature/appointment may be cancelled without any notice and legal action may be taken accordingly.

**ENCLOSURES: (PLEASE TICK (✓) THE ITEMS ATTACHED, IN THE BOX. ATTESTED COPIES OF SERIAL NO.1 TO 8)**

1.  DOMICILE CERTIFICATE 2.  CERTIFICATE FOR PROOF OF DATE OF BIRTH
3.  Certificate and MARK SHEET FOR ALL GROUP OF EXAM/YEARS
4.  OF EMPLOYER (IF APPLICABLE)
5.  Date of Birth proof of third born child (if any) issued from competent authority.
6.  Copy of Super Annuation Letter from competent authority.
7.  Work Experience Certificate
8.  Copy of Aadhar Card and Voter ID

PLACE:

DATE :

CANDIDATE'S SIGNATURE